# **GSH**

## Güteschutzgemeinschaft Hartschaum e. V.

## Information Obligation Sheet Article 13 und 14 EU-DSGVO

## **General Data Protection Regulation (GDPR)**

Concerning article 13 und 14 of the General Data Protection Regulation (GDPR) the responsible person who processes data of a person concerned, needs to inform about what happens with that information. You will find all information about the handling of your data in this information sheet.

### 1.) Person responsible:

Responsible person in meaning of the Data Protection Regulation or other data protection regulations within the European Union is:

GSH – Güteschutzgemeinschaft Hartschaum e.V. (GSH)

Schildenstraße 24

29221 Celle

Tel. 05141-8892-65 E-Mail: info@gsh.eu Website: www.gsh.eu

- 2.) Purpose and legal basis of the processing of personal data:
- a.) The personalized-related data is processed for the implementation of the membership relation, (for example invitation for (working) group meetings, committees, general assembly, general meetings, general organization and other association information). Personal data from first contacts through the GSH contact form on the GSH website is also processed.

Furthermore it could occur, that with correlation with company events there could be reports on the GSH homepage about those events or there could be printouts at professional associations or local, regional or nationwide print media.

This could mean the transfer of photos, taken at such events.

b.) Using the GSH webpage: The provider (or rather his web provider) collects data from every access to the GSH homepage (so-called server log files). This means:



Name of the retrieval website, date, date and exact time of the retrieval, data volume transferrd, notification about the successful retrieval, browser type along with the newest version, the operating system of the user, Referrer URL (page visited before), IP-address and the inquiring provider.

The provider uses the log data only for statistical evaluations for company purpose only, for security and for optimization of the offer.

The provider reserves the right to review the log data belated, if there should be any justified suspicion of illegal usage.

It can occur that within this online offer, third-party content, for example You Tube videos, map data from Google Maps, RSS-Feeds or graphics from other websites can be implicated. This means that the provider of those contents (named third-party providers) perceive the IP-address of the user. Without the IP address they would not be able to send the content to the browser of the respective user. Therefore the IP-address is necessary for the presentation of the content. We endeavor to only use such contents where the respective provider only uses the content for transmission. However, we cannot influence if third-party provider save the IP-address for statistical purposes. Should we have knowledge about that we inform the user.

Cookies are small data files which allow the saving of device-related information from the access device of the user (PC, smartphone, etc.). They are used firstly for the user-friendliness of websites and therefore serve the user (for example storing your login data). Furthermore they help to record the statistical data of the website usage and use the data to analyse and to improve the offer. The user can have an impact on the usage of cookies. Most browsers have the option to hinder or completely prohibit the saving of cookies. However it is pointed out that without the cookies the usage and especially the comfort of use is limited.

3.) Categories of personalized data which is processed:

Güteschutzgemeinschaft Hartschaum e.V. processes following categories of personalized data:

- Contact Data
- Personal Data

The processing of the personalized data usually occurs because of the necessity of fulfillment of a contract according to article 6, paragraph 1 lil b) EU-DSGVO (Datenschutzgesetz Verordnung).

Concerning the contractual relationship it primarily handles the membership-relationship within the GSH and the participation at group meetings, committees and general assembly.

If personalized data is not necessary for the fulfillment of a contract, the processing of the data occurs on basis of approval according to article 6 paragraph. 1 lit. a) in conjunction with article 7 DSGVO.

The publishing of personalized data in the internet or in trade magazines is necessary for ensuring legitimate interest of the association (compare article 6 paragraph. 1 lit. f) DSGVO).

The legitimate interest of the association is to inform the public about the activities of the association. Personalized data including pictures of members may be published within the framework of GSH reporting.

#### 4.) Recipient or categories of recipients of personalized data:

In case of late payment of a member, the personalized data and bank connections are forwarded to the Creditreform in Hannover.

The personalized data of employees or members who participate at the

"Schäumerprüfungen" is stored and saved for registration and the issuing of certificates of confidence.

Furthermore personalized data of employees of the member companies is forwarded to the testing institutes within the framework of performance of the material testing and for surveillance. The testing institutes use that data only for intern purpose and the data is kept confidential and is not forwarded to a third party. By getting into contact with the provider (for example via contact form or e-mail) the information of the user is saved for the purpose of processing and in case of follow-up questions.

#### 5.) Duration of the storage of personal data:

The personal data is saved for the duration of the membership. With the ending of membership the data categories are kept for 10 years according to the legal storage periods and deleted after that time period.

In the time between the ending of membership and the deleting of data the processing of these data files are restricted.

- 6.) The person concerned has the possibility of following rights as listed below:
- the right of information according to article 15 DSGVO,
- the right of correction according to article 15 DSGVO,
- the right of deletion according to article 17 DSGVO,
- the right of restriction of processing according to article 18 DSGVO
- the right of data transfer according to article 20 DSGVO
- the right of objection according to article 21 DSGVO
- the right of complaint to a supervisory authority according to article 77 DSGVO
- the right to withdraw a given approval at any time.
- 7.) Source from where the personal data comes from:
- The personal data is fundamentally collected within the justification of membership.
- Further data (for example e-mail addresses) are saved based on optional mention through the members.
- Data which GSH receives through the contact form from the GSH website is saved.
- 8.) Further Information:

GSH has concluded contracts with the extern processors of person-related data for the job processing. The contracts can be viewed anytime in the business premises of GSH. Should you have the feeling that the processing of your personal data violates against applicable data protection law please contact us.